

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE MEHLVILLE FIRE PROTECTION DISTRICT OF  
ST. LOUIS COUNTY, MISSOURI, ON THE  
26TH DAY OF FEBRUARY, 2020

The Board of Directors of the Mehlville Fire Protection District of St. Louis County, Missouri, met at the Mehlville Conference Room, 11020 Mueller Road, St. Louis County, Missouri, on the 26th day of February, 2020.

Present at the meeting were:

Aaron Hilmer, Chairman and Director of the Board;

Bonnie C. Stegman, Treasurer and Director of the Board;

Edmond Ryan, Secretary and Director of the Board; and

Brian Hendricks, Fire Chief of the Mehlville Fire Protection District.

Mr. Hilmer called the meeting to order at 5:00 p.m. and announced the Board to be in session for the transaction of business.

Mr. Hilmer amended the agenda to include the Miken agreement.

Dr. Stegman made a motion to pay the bills of February 19 and 26, 2020. Mr. Ryan seconded the motion and it was unanimously approved.

Chief Financial Officer Brian Bond presented the December, 2019 Financial Statements. The statements do not include certain year end accruals and adjustments are undetermined at this time, such as workers compensation premiums due or to be refunded for 2019, financial institution tax revenue, and tax revenue and ambulance billing receipts that will be collected through February 29, 2020. \$7.89 million of 2019 tax revenue was received from St. Louis County. Total cash equivalent resources at December 31, 2019 totaled \$27.791 million. Capital expenditures in December 2019 included \$116,000 related to professional fees and construction for the training center project. For 2019, the

General Funds shows a favorable variance of \$399,000, and the Pension Fund shows a favorable variance of \$10,000. Dr. Stegman made a motion to approve the December 2019 Financial Statement and Treasurer's Report as presented. Mr. Ryan seconded the motion and it was unanimously approved.

Mr. Hilmer made a motion to approve a fire hydrant resolution for the Summit at Butler Hill, a new residential development. Dr. Stegman seconded the motion and it was unanimously approved.

Chief Hendricks said he had met with union representatives regarding the proposed change to the Employee Manual of Policies and Procedures (EMoPP) covering MFPD employees undergoing cancer diagnosis and treatment, and the union had no changes. Dr. Stegman made a motion to approve the Mehlville Fire Protection District Employees Diagnosed With Cancer policy in the EMoPP. Mr. Ryan seconded the motion and it was unanimously approved.

Chief Hendricks presented a proposed Critical Care Paramedic Change of Assignment policy for the EMoPP. The policy would allow employees to request transfer between the 12-hour and 24-hour shifts.

Chief Hendricks presented a proposal from Miken Technologies for a new radio recording system that would provide the District with a more secure HIPAA compliant system. The cost for installation is \$6,135 plus a monthly software fee of \$385. Dr. Stegman made a motion to approve the bid from Miken. Mr. Ryan seconded the motion and it was unanimously approved.

Mr. Hilmer made a motion that a closed meeting be held for the purpose of discussing a legal matter immediately following the adjournment of the regular meeting.

Mr. Hilmer, as part of said motion, moved that said closed meeting not be open to members of the general public under the provisions of Chapter 610 of the Missouri Revised Statutes, commonly referred to as the Sunshine Act. The motion was seconded by Dr. Stegman. A roll call vote on said motion was taken.

Director Hilmer yea.

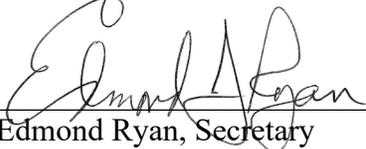
Director Stegman yea.

Director Ryan yea.

There being no further business, Mr. Hilmer adjourned the meeting at 5:15 p.m.

  
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Aaron Hilmer, Chairman

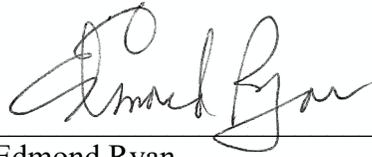
ATTEST:

  
\_\_\_\_\_  
Edmond Ryan, Secretary

The undersigned, being all members of the Board of Directors of the Mehlville Fire Protection District, have affixed their names thereto in evidence of their consent to the meeting at the time and place indicated, and in evidence of their approval of the actions taken at the said meeting.

  
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Aaron Hilmer

  
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Bonnie C. Stegman

A handwritten signature in cursive script, appearing to read "Edmond Ryan". The signature is written in black ink and is positioned above a horizontal line.

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Edmond Ryan