

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE MEHLVILLE FIRE PROTECTION DISTRICT OF
ST. LOUIS COUNTY, MISSOURI, ON THE
4TH DAY OF SEPTEMBER, 2013

The Board of Directors of the Mehlville Fire Protection District of St. Louis County, Missouri, met at the Mehlville Conference Room, 11020 Mueller Road, St. Louis County, Missouri, on the 4th day of September, 2013.

Present at the meeting were:

Aaron Hilmer, Chairman and Director of the Board;

Bonnie C. Stegman, Treasurer and Director of the Board;

Edmond Ryan, Secretary and Director of the Board; and

Brian Hendricks, Fire Chief of the Mehlville Fire Protection District.

Mr. Hilmer called the meeting to order at 5:00 p.m. and announced the Board to be in session for the transaction of business.

Mrs. Stegman made a motion to pay the bills of August 26 and September 3, 2013. Mr. Ryan seconded the motion and it was unanimously approved.

Mr. Ryan made a motion to approve the minutes of July 10 and 24, 2013. Mrs. Stegman seconded the motion and it was unanimously approved.

Assistant Chief EMS Craig Walk introduced Mr. Hale who presented the HIPAA e-tool, a web-based program that assists with HIPAA compliance. The one-time license fee is \$995, and the monthly maintenance fee, which includes hosting and updates, is \$39.95. Mrs. Stegman made a motion to enter into an agreement to acquire the HIPAA e-tool at \$995 for the license fee and \$39.95 per month for the maintenance fee. Mr. Ryan seconded the motion and it was unanimously approved.

Chief Hendricks presented a breakdown of electrical costs over the past three years at House 4, where a recent spike in electrical usage has been noted. After new House 2's air conditioners were determined to be undersized, larger air conditioners were included in the design for new House 4. Dehumidifiers with a max 15-amp draw were also installed on each air conditioner, and they have been running 24 hours. Chief Hendricks says that now the thermostats have been locked on 70 degrees and the dehumidifiers have been disconnected in an effort to trim electrical usage.

Mr. Hilmer made a motion that a closed meeting be held for the purpose of discussing legal, real estate, and personnel matters immediately following the adjournment of the regular meeting. Mr. Hilmer, as part of said motion, moved that said closed meeting not be open to members of the general public under the provisions of Chapter 610 of the Missouri Revised Statutes, commonly referred to as the Sunshine Act. The motion was seconded by Mr. Ryan. A roll call vote on said motion was taken.

Director Hilmer yea.

Director Stegman yea.

Director Ryan yea.

There being no further business, Mr. Hilmer adjourned the meeting at 5:24 p.m.

Not Present
Aaron Hilmer, Chairman

ATTEST:

Edmond Ryan
Edmond Ryan, Secretary

The undersigned, being all members of the Board of Directors of the Mehlville Fire Protection District, have affixed their names thereto in evidence of their consent to the meeting at the time and place indicated, and in evidence of their approval of the actions taken at the said meeting.

Not present
Aaron Hilmer

Bonnie C. Stegman
Bonnie C. Stegman

Edmond Ryan
Edmond Ryan