

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE MEHLVILLE FIRE PROTECTION DISTRICT OF
ST. LOUIS COUNTY, MISSOURI, ON THE
19TH DAY OF SEPTEMBER, 2018

The Board of Directors of the Mehlville Fire Protection District of St. Louis County, Missouri, met at the Mehlville Conference Room, 11020 Mueller Road, St. Louis County, Missouri, on the 19th day of September, 2018.

Present at the meeting were:

Aaron Hilmer, Chairman and Director of the Board;

Bonnie C. Stegman, Treasurer and Director of the Board;

Edmond Ryan, Secretary and Director of the Board; and

Brian Hendricks, Fire Chief of the Mehlville Fire Protection District.

Mr. Hilmer called the meeting to order at 5:00 p.m. and announced the Board to be in session for the transaction of business.

Dr. Stegman made a motion to pay the bills of September 13 and 19, 2018. Mr. Ryan seconded the motion and it was unanimously approved.

Chief Financial Officer Brian Bond presented the August, 2018 Financial Statements. \$8,000 of 2017 tax revenue was received from St. Louis County, bringing the total tax revenues receipts to \$15.997 million, approximately 95.9% of calculated tax revenue. Capital expenditures included \$19,000 for 7 House renovations and design costs and \$4,000 for an ambulance warranty. Both the General Fund and the Pension Fund currently appear to be on course with the 2018 budget. Dr. Stegman made a motion to approve the August 2018 Financial Statement and Treasurer's Report as presented. Mr. Ryan seconded the motion and it was unanimously approved.

Captain Ty Cardona presented requests from employees, including a personal day which could be used at the employee's discretion and could be rolled over or compensated. In addition, the employees would like an increase of 1 or 2% on the defined contribution rate. Finally, the employees thank the Board for considering a 2.9% pay increase for 2019.

Mr. Bond presented the 2018 Tax Rates. St. Louis County provided the Post Board of Equalization (BOE) assessed values to political subdivisions on August 30, 2018. The 2018 assessed values reflect a \$9.921 million, or 0.40%, increase in assessed values over 2017. The 2018 Tax Rate Calculator was utilized to determine the current year Tax Rate Ceiling. The 2018 Real and Personal Property Tax Rates are projecting \$17.021 million for FY 2018, of which the County retains 1.5%, resulting in \$16.766 million for District use.

Mr. Bond presented the 2019 Preliminary Budget. The 2019 Preliminary Budget includes no voluntary reductions in tax rates. \$710,000 will be transferred to the Capital Fund to address capital expenditures in 2019, including \$275,000 for pumper reserve, \$260,000 for an ambulance, \$25,000 for aerial apparatus reserve, and \$25,000 for construction reserve for future engine house renovations. \$944,000 will be transferred to the Pension Fund to address current year shortfalls in the Pension Fund (\$37,000) and address future disability payments related to the terminated defined benefit plan (\$907,000). 2019 Salaries reflect no increase in full time employees, step increases, and a 2.9% pay increase. Unscheduled overtime remains at \$600,000 contingent upon the staffing model for the 6th ambulance. Workers' compensation has been forecasted based upon a 20% increase in premiums. Health insurance has been forecasted based upon a

15% increase in medical premiums, and a 5% increase in dental and vision premiums. \$288,000 will be utilized for debt service. Individual expense accounts have been determined based upon rolling 3 year averages, current year forecasted expenditures, and itemized needs for 2019. Certain non-recurring expenditures related to the board member election are included in 2019. The 2019 Preliminary Budget forecasts that the 2018 total tax revenue will provide \$126,000 more than the 2018 Budget. Due to the projected increases in tax revenue, interest revenue, ambulance collections and fee revenue, the 2019 Preliminary Budget forecasts a \$590,000 increase in Total Revenue over the 2018 Budget. The 2019 Preliminary Budget forecasts a \$593,000 increase in Total Expenditures over the 2018 Budget, including a \$373,000 increase in salaries, a \$463,000 increase in personnel costs, and a \$317,000 decrease in capital expenditures. Overall the Preliminary Budget forecasts a \$2,000 excess of Revenue Over Expenditures, with \$2,000 of excess residing in the General Fund. These results demonstrate the need to fix the tax rates at the Tax Rate Ceiling for 2018 in the General Revenue fund and the Pension fund to address the current operating and capital needs, and account for unforeseen expenses or needs that may arise in 2019. The 2019 Preliminary Budget will continue to be refined for final presentation to the Board in December 2018.

Mr. Ryan made a motion to approve the 2018 Tax Rate Resolution. Dr. Stegman seconded the motion and it was unanimously approved.

Mr. Hilmer then made a motion that a closed meeting be held for the purpose of discussing a personnel matter immediately following the adjournment of the regular meeting. Mr. Hilmer, as part of said motion, moved that said closed meeting not be open to members of the general public under the provisions of Chapter 610 of the Missouri

Revised Statutes, commonly referred to as the Sunshine Act. The motion was seconded by Mr. Ryan. A roll call vote on said motion was taken.

Director Hilmer yea.

Director Stegman yea.

Director Ryan yea.

There being no further business, Mr. Hilmer adjourned the meeting at 5:15 p.m.

Aaron Hilmer, Chairman

ATTEST:

Edmond Ryan, Secretary

The undersigned, being all members of the Board of Directors of the Mehlville Fire Protection District, have affixed their names thereto in evidence of their consent to the meeting at the time and place indicated, and in evidence of their approval of the actions taken at the said meeting.

Aaron Hilmer

not present

Bonnie Stegman

Edmond Ryan