

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE MEHLVILLE FIRE PROTECTION DISTRICT OF
ST. LOUIS COUNTY, MISSOURI, ON THE
31ST DAY OF AUGUST, 2022

The Board of Directors of the Mehlville Fire Protection District of St. Louis County, Missouri, met at the Mehlville Conference Room, 11020 Mueller Road, St. Louis County, Missouri, on the 31st day of August, 2022.

Present at the meeting were:

Aaron Hilmer, Chairman and Director of the Board;

Bonnie C. Stegman, Treasurer and Director of the Board;

Edmond Ryan, Secretary and Director of the Board; and

Brian Hendricks, Fire Chief of the Mehlville Fire Protection District.

Mr. Hilmer called the meeting to order at 5:00 p.m. and announced the Board to be in session for the transaction of business.

Dr. Stegman made a motion to pay the bills of August 24, 2022. Mr. Ryan seconded the motion and it was unanimously approved.

Chief Financial Officer Brian Bond discussed premises for the 2023 budget. The 2022 tax rates will be presented in September and final budget approval will occur in December. There will be no voluntary reductions in tax rates, and the 2022 tax rates will reflect the impact of the voter approved Prop 1. \$2.8 million will be transferred to the Capital Fund to address capital expenditures in 2023 and reserve for future apparatus and equipment replacement. \$1.2 million will be transferred to the Pension Fund to address current year shortfalls in the Pension Fund and continue the strategic spenddown of \$200,000 of Pension Fund reserves. Staff needs will be evaluated to determine if any additions are necessary. The budget will reflect a 5% increase in rates of pay (compared

to the 12-month Consumer Price Index of 8.5%). Unscheduled overtime will be contingent upon the staffing model. Employee health insurance will be forecast based on a 5% increase in medical, dental and vision premiums. Workers' compensation insurance expense will be forecast based on a 5% premium increase. Administration, general overhead, professional fees and other expenditures will be determined based on a rolling 3-year average, current year forecast expenditures and itemized needs for 2023. Dispatching fees will be 3.75 cents per \$100 of assessed valuation, in accordance with the contract with Central County Emergency 911. Capital outlays will include \$300,000 for a new ambulance, \$600,000 for one-half of a pumper purchase, \$50,000 apparatus replacement reserve, \$50,000 SCBA replacement reserve, \$150,000 for future radio replacement, \$90,000 for monitor installment purchase, \$1.5 million for future engine house renovations reserve and \$50,000 for a staff vehicle.

Chief Hendricks said he had a proposal for the Board's consideration for professional services that will be required preliminary to soliciting bids for the House 5 renovation. Roy Mangan of Archimages presented a brief overview regarding the scope of work and preliminary cost estimates. Mr. Mangan said that remodeling was recommended in the living quarters and apparatus bay. Updates in the apparatus bay would focus on removing carcinogens through improving the exhaust system and relocating turnout gear. Chief Hendricks said the Board would need to consider the impact of the renovation costs on the 2023 budget premises. Dr. Stegman made a motion to approve the contract with Archimages for professional services at a cost of \$129,750. Mr. Ryan seconded the motion and it was unanimously approved.

Chief Hendricks said he met and conferred with union representation regarding proposed changes to the Employee Manual of Policies and Procedures (EMoPP) reviewed at the last Board meeting. Dr. Stegman made a motion to approve the audio visual and CCP certification policies in the EMoPP. Mr. Ryan seconded the motion and it was unanimously approved.

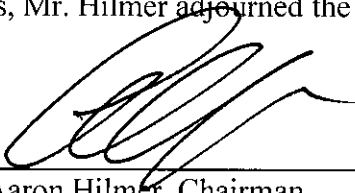
Mr. Hilmer made a motion that a closed meeting be held for the purpose of discussing personnel matters immediately following the adjournment of the regular meeting. Mr. Hilmer, as part of said motion, moved that said closed meeting not be open to members of the general public under the provisions of Chapter 610 of the Missouri Revised Statutes, commonly referred to as the Sunshine Act. The motion was seconded by Mr. Ryan. A roll call vote on said motion was taken.

Director Hilmer yea.

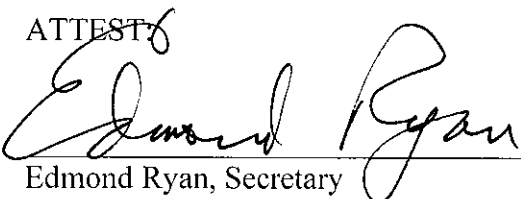
Director Stegman yea.

Director Ryan yea.

There being no further business, Mr. Hilmer adjourned the meeting at 5:15 p.m.



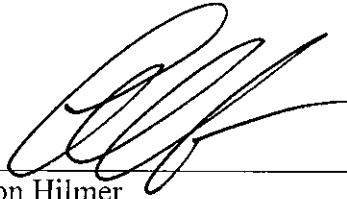
Aaron Hilmer, Chairman

ATTEST:


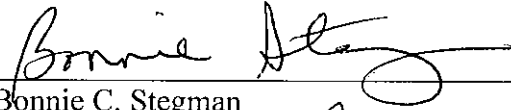
Edmond Ryan, Secretary

The undersigned, being all members of the Board of Directors of the Mehlville Fire Protection District, have affixed their names thereto in evidence of their consent to

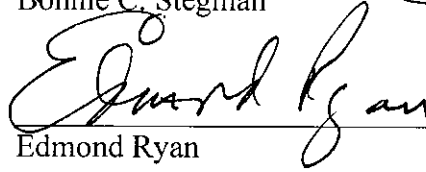
the meeting at the time and place indicated, and in evidence of their approval of the actions taken at the said meeting.



Aaron Hilmer



Bonnie C. Stegman



Edmond Ryan