

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE MEHLVILLE FIRE PROTECTION DISTRICT OF  
ST. LOUIS COUNTY, MISSOURI, ON THE  
22ND DAY OF AUGUST, 2018

The Board of Directors of the Mehlville Fire Protection District of St. Louis County, Missouri, met at the Mehlville Conference Room, 11020 Mueller Road, St. Louis County, Missouri, on the 22nd day of August, 2018.

Present at the meeting were:

Aaron Hilmer, Chairman and Director of the Board;

Bonnie C. Stegman, Treasurer and Director of the Board;

Edmond Ryan, Secretary and Director of the Board; and

Brian Hendricks, Fire Chief of the Mehlville Fire Protection District.

Mr. Hilmer called the meeting to order at 5:00 p.m. and announced the Board to be in session for the transaction of business.

Dr. Stegman made a motion to pay the bills of August 15 and 22, 2018. Mr. Ryan seconded the motion and it was unanimously approved.

Chief Financial Officer Brian Bond presented the July, 2018 Financial Statements. \$19,000 of 2017 tax revenue was received from St. Louis County, bringing the total tax revenues receipts to \$15.989 million, approximately 95.9% of calculated tax revenue. Due to comparable interest rates, the money market account was closed in July 2018. July 2018 included the following non-recurring expenditures: \$254,000 of sick leave payouts, plus \$25,000 of corresponding pension costs and \$18,000 of corresponding FICA taxes, and \$20,000 for 14 thin clients for all of the engine houses. Capital expenditures included \$46,000 for design costs for the training center and \$75,000 for remounting an ambulance. Both the General Fund and the Pension Fund currently appear to be on course with the

2018 budget. Dr. Stegman made a motion to approve the July 2018 Financial Statement and Treasurer's Report as presented. Mr. Ryan seconded the motion and it was unanimously approved.

Mr. Bond presented 2019 budget premises. The 2018 tax rates will be presented to the board in September to support the 2019 budget. Final budget approval will take place in December. With regard to revenue and transfer, there will be no voluntary reduction in tax rates. \$1.0 million will be transferred to the Capital Fund to address capital expenditures in 2018 and reserve for future apparatus and equipment replacement. \$1.0 million will be transferred to the Pension Fund to address current year shortfalls in the Pension Fund and reserve for future underfunded disability payments. With regard to expenses, staffing needs will be evaluated, and the budget will include a 2.9% increase in rates of pay. Unscheduled overtime will be contingent upon the staffing model to address the unscheduled overtime utilization necessary to operate the 6<sup>th</sup> ambulance. Employee health insurance will be forecasted based upon a 10% increase in medical premiums and a 5% increase in dental and vision premiums. Workers compensation expense will be forecasted based upon a 10% increase in premiums. Administration expenses, general overhead, professional fees, and other expenditures will be evaluated and determined based upon a rolling 3 year average, current year forecasted expenditures and itemized needs for 2019. Debt service will be budgeted in accordance with the debt service schedule. Capital outlays will include \$300,000 for a pumper, \$250,000 for an ambulance, \$100,000 apparatus replacement reserve, \$100,000 for future engine house renovations reserve and \$40,000 for a staff vehicle.

Mr. Hilmer then made a motion that a closed meeting be held for the purpose of discussing a personnel matter immediately following the adjournment of the regular meeting. Mr. Hilmer, as part of said motion, moved that said closed meeting not be open to members of the general public under the provisions of Chapter 610 of the Missouri Revised Statutes, commonly referred to as the Sunshine Act. The motion was seconded by Mr. Ryan. A roll call vote on said motion was taken.

Director Hilmer yea.

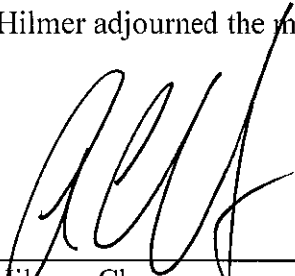
Director Stegman yea.

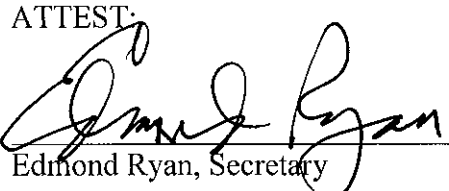
Director Ryan yea.

There being no further business, Mr. Hilmer adjourned the meeting at 5:15 p.m.

Mr. Hilmer reconvened the meeting at 5:30 p.m. Chief Hendricks announced that in closed session the Board voted unanimously to promote Private Tom Viviano to the rank of Captain.

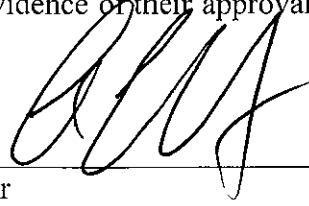
There being no further business, Mr. Hilmer adjourned the meeting at 5:35 p.m.

  
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Aaron Hilmer, Chairman

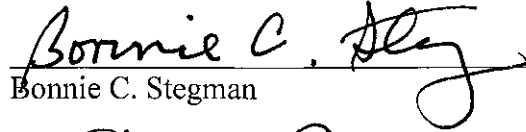
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Edmond Ryan, Secretary

The undersigned, being all members of the Board of Directors of the Mehlville Fire Protection District, have affixed their names thereto in evidence of their consent to the

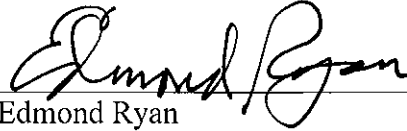
meeting at the time and place indicated, and in evidence of their approval of the actions taken at the said meeting.



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Aaron Hilmer



\_\_\_\_\_  
Bonnie C. Stegman



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Edmond Ryan