

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE MEHLVILLE FIRE PROTECTION DISTRICT OF  
ST. LOUIS COUNTY, MISSOURI, ON THE  
17TH DAY OF AUGUST, 2022

The Board of Directors of the Mehlville Fire Protection District of St. Louis County, Missouri, met at the Mehlville Conference Room, 11020 Mueller Road, St. Louis County, Missouri, on the 17th day of August, 2022.

Present at the meeting were:

Aaron Hilmer, Chairman and Director of the Board;

Bonnie C. Stegman, Treasurer and Director of the Board;

Edmond Ryan, Secretary and Director of the Board; and

Brian Hendricks, Fire Chief of the Mehlville Fire Protection District.

Dr. Stegman called the meeting to order at 5:00 p.m. and announced the Board to be in session for the transaction of business.

Mr. Ryan made a motion to approve the Board meeting minutes of July 6 and 20, 2022. Dr. Stegman seconded the motion and it was unanimously approved.

Dr. Stegman made a motion to pay the bills of August 10 and 17, 2022. Mr. Ryan seconded the motion and it was unanimously approved.

Chief Financial Officer Brian Bond presented the July, 2022 Financial Statements. The District received \$29,000 of 2021 tax revenue, bringing the total to \$17.144 million. Cash equivalent resources were \$24.338 million at the end of July. Nonrecurring items for July included a donation of \$6,000 from Bethesda Healthcare and a recruiting fee for the HR manager position. Both the General Fund and the Pension Fund appear to be on course with the budget. Areas of concern include overtime wages and fuel costs. Dr. Stegman made a motion to approve the July, 2022 Financial

Statement and Treasurer's Report as presented. Mr. Ryan seconded the motion and it was unanimously approved.

Mr. Bond reviewed communication from OneAmerica regarding their elimination of the AUL Fixed Interest Account. The District must select one option. The first option would be to stop all contributions to the Fixed Interest Account and retain the investments with future contributions redirected to another investment option; the guaranteed rate of return would be 1%. The second option would liquidate the AUL Fixed Interest Account and transfer balances to the AUL Stable Value Account; the guaranteed rate of return would be 1.75%. The third option would be to terminate the District's group annuity contract. Mike Leara, our OneAmerica account representative and Mr. Bond both recommend Option #2. Dr. Stegman made a motion to accept Option #2. Mr. Ryan seconded the motion and it was unanimously approved.

Chief Hendricks presented two changes to the Employee Manual of Policies and Procedures (EMoPP). One change clarifies certification expectations for Critical Care Paramedics, specifying that they must attend and pass a District-recognized CCP class. Upon completion, they will be required to pass the national board exam through the International Board of Specialty Certifications. The second proposed change is an audio visual equipment recording policy. The District utilizes the Zoll monitors' recording capability. The new policy clarifies that the recordings are used for quality improvement and training purposes, not disciplinary use. The audio visual recordings are protected by HIPAA and are destroyed after 30 days. Chief Hendricks will confer with the union and will bring the policies back to the Board for a vote.

Chief Hendricks said that after review of three proposals for website redesign and social media marketing, he recommends moving forward with Studio 2108 and Digital Strike. Dr. Stegman made a motion to accept the proposal from Studio 2108 for website redesign at \$23,000 and Digital Strike for social media marketing at \$3,650 per month. Mr. Ryan seconded the motion and it was unanimously approved.

Mr. Hilmer made a motion that a closed meeting be held for the purpose of discussing personnel matters immediately following the adjournment of the regular meeting. Mr. Hilmer, as part of said motion, moved that said closed meeting not be open to members of the general public under the provisions of Chapter 610 of the Missouri Revised Statutes, commonly referred to as the Sunshine Act. The motion was seconded by Mr. Ryan. A roll call vote on said motion was taken.

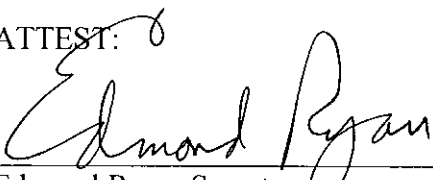
Director Hilmer yea.

Director Stegman yea.

Director Ryan yea.

There being no further business, Mr. Hilmer adjourned the meeting at 5:12 p.m.

  
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Aaron Hilmer, Chairman

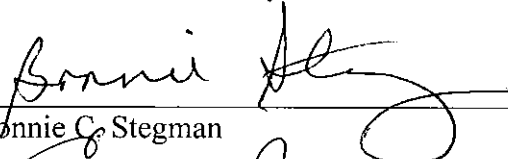
ATTEST:   
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Edmond Ryan, Secretary

The undersigned, being all members of the Board of Directors of the Mehlville Fire Protection District, have affixed their names thereto in evidence of their consent to

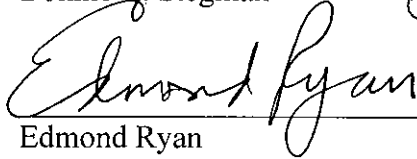
the meeting at the time and place indicated, and in evidence of their approval of the actions taken at the said meeting.



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Aaron Hilmer



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Bonnie C. Stegman



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Edmond Ryan