

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE MEHLVILLE FIRE PROTECTION DISTRICT OF
ST. LOUIS COUNTY, MISSOURI, ON THE
27TH DAY OF DECEMBER, 2017

The Board of Directors of the Mehlville Fire Protection District of St. Louis County, Missouri, met at the Mehlville Conference Room, 11020 Mueller Road, St. Louis County, Missouri, on the 27th day of December, 2017.

Present at the meeting were:

Aaron Hilmer, Chairman and Director of the Board;

Bonnie C. Stegman, Treasurer and Director of the Board;

Edmond Ryan, Secretary and Director of the Board; and

Brian Hendricks, Fire Chief of the Mehlville Fire Protection District.

Mr. Hilmer called the meeting to order at 5:00 p.m. and announced the Board to be in session for the transaction of business.

Dr. Stegman made a motion to pay the bills of December 20 and 27, 2017. Mr. Ryan seconded the motion and it was unanimously approved.

Chief Financial Officer Brian Bond presented the November 2017 Financial Statements. \$12,000 of 2016 tax revenue was received from St. Louis County, bringing the total tax revenues receipts to \$15.656 million, approximately 96.3% of calculated tax revenue. \$75,000 of miscellaneous income related to reimbursement of equipment damaged in 2014 was received in the General fund. \$15,000 of scheduled interest was received related to the certificates of participation. The General and Pension funds appear to be on course with the budget. Dr. Stegman made a motion to approve the November 2017 Financial Statement and Treasurer's Report as presented. Mr. Ryan seconded the motion and it was unanimously approved.

Chief Hendricks introduced Dr. Christie Pickrell, the District's new Medical Director. Dr. Pickrell is an emergency medical physician with Mercy Creve Coeur and has been working with the District for five months.

Chief Hendricks said the administrative staff has been exploring the market for workers' compensation insurance. He introduced Greg Lottes, who represents Missouri Employers' Mutual.

Mr. Lottes said that Missouri Employers Mutual is the largest workers' comp carrier in Missouri and represents 53 fire districts in addition to municipalities and ambulance districts. The policy is a guaranteed cost program, meaning the rates would not change at the end of the year in the event of a bad year. In good years, dividends of up to 25% are provided. Chief Hendricks believes there will be no negative impact on employees. MOFAD's new premium was expected to be \$609,000, while MEM's premium would be \$450,000. Dr. Stegman made a motion to approve Missouri Employers Mutual's bid for workers' compensation insurance. Mr. Ryan seconded the motion and it was unanimously approved.

Mr. Ryan opened the bids for abatement, demolition and pavement removal for 4471 Baumgartner.

Bidder	Asbestos Abatement	Demolition	Pavement Removal	Total
Marshall Wrecking LLC	\$44,878	\$63,811	\$16,250	\$124,939
Spiritas Wrecking Co.	\$46,500	\$57,860	\$14,800	\$119,160

Chief Hendricks said the bids would be checked for compliance, and approval would be scheduled for a future Board meeting.

Mr. Hilmer made a motion to approve the tuition reimbursements requests of Captain Roland Therina, Private Timothy Hunn, and Captain Kevin Reis. Dr. Stegman seconded the motion and it was unanimously approved.

Dr. Stegman made a motion to approve Ambulance Billing Resolution 12-17. Mr. Ryan seconded the motion and it was unanimously approved.

Chief Hendricks discussed the proposed Mobile Integrated Healthcare/Frequent Usage Program. Fire districts around the country are increasingly providing social services that are usually provided by various social service agencies. In addition, the district has seen an increase in the number of repeat, non-emergency calls. In recent years, at least 10% of annual calls have been non-emergency. These calls remove crews from availability for true 911 emergencies. Chief Hendricks would like to start the design phase for a program that would not turn backs on residents in need, but would establish a relationship with them and connect them with the proper services. He would present several options to the Board. Budgetary items include an administrative function, tracking software, and consumable materials. The line item in the 2018 budget would be about \$50,000.

Chief Hendricks said that the District will realize a surplus from the 2017 budget and credited District employees in their various efforts, including cost containment and attention to wellness. Chief Financial Officer Brian Bond said that when the 2017 budget was prepared, the property taxes did not provide increased revenues to sustain employee pay raises. The budget vs. actual results, however, include several positive variances, and the General Fund will see 2.5%, or \$435,000, of the budget unutilized. Had those results been known prior to 2017, a pay increase could have been considered with the 2017

budget. Mr. Ryan made a motion to approve a one-time compensation supplement of 1.5%. Dr. Stegman seconded the motion and it was unanimously approved.

CFO Bond presented the 2018 Budget draft for Board approval. The budget was developed with tax revenue of \$17.578 million based upon rates approved in September 2017. The budget forecasts that the 2017 tax revenues will provide \$466,000 more than the 2017 budget, combined with \$195,000 of increases in other revenue sources, resulting in a \$661,000 increase in Total Revenue over 2017. The budget forecasts a \$658,000 increase in Total Expenditures over the 2017 budget. \$1.073 million will be transferred to the Capital Fund to address 2018 capital expenditures, including \$300,000 for one half of a pumper, \$272,000 for two ambulance remounts, \$100,000 for future construction, \$50,000 for future fire apparatus, and \$101,000 for future fire and EMS equipment. \$995,000 will be transferred to the Pension Fund to address current year shortfalls of \$70,000 in the defined contribution pension plan and address \$925,000 of benefit payments and expenses related to the terminated defined benefit pension plan. 2018 salaries expense represents a \$643,000 increase due to the increase in staffing, a new mechanic position, step increases, and a 1.7% increase applied to position rates of pay. Unscheduled overtime expense reflects a \$236,000 decrease, and workers' compensation expense reflects a \$110,000 decrease. \$50,000 has been added to the budget for mobile integrated healthcare to address frequent usage. \$287,000 will be utilized for debt service. Administrative, General Overhead, Professional Fees and Other Expenditures have been determined based upon rolling 3 year averages, current year forecasted expenditures, and itemized needs for 2018. Dr. Stegman made a motion to approve the

2018 Budget as presented. Mr. Ryan seconded the motion and it was unanimously approved.

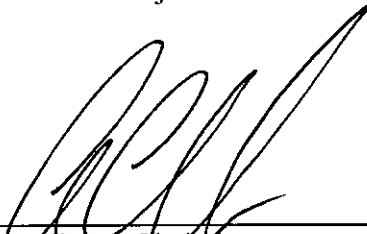
Mr. Hilmer then made a motion that a closed meeting be held for the purpose of discussing a legal matter immediately following the adjournment of the regular meeting. Mr. Hilmer, as part of said motion, moved that said closed meeting not be open to members of the general public under the provisions of Chapter 610 of the Missouri Revised Statutes, commonly referred to as the Sunshine Act. The motion was seconded by Mr. Ryan. A roll call vote on said motion was taken.

Director Hilmer yea.

Director Stegman yea.

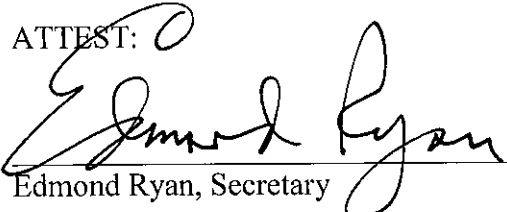
Director Ryan yea.

There being no further business, Mr. Hilmer adjourned the meeting at 5:38 p.m.



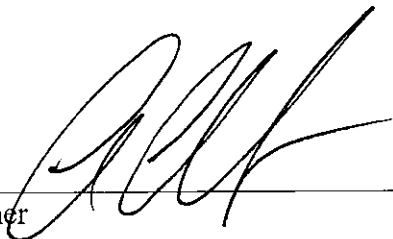
Aaron Hilmer, Chairman

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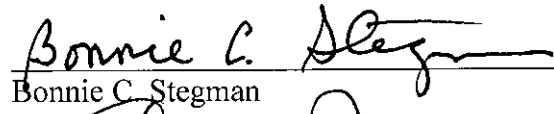


Edmond Ryan, Secretary

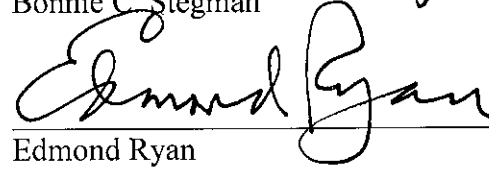
The undersigned, being all members of the Board of Directors of the Mehlville Fire Protection District, have affixed their names thereto in evidence of their consent to the meeting at the time and place indicated, and in evidence of their approval of the actions taken at the said meeting.



Aaron Hilmer



Bonnie C. Stegman



Edmond Ryan