

MEHLVILLE FIRE PROTECTION DISTRICT

JOB DESCRIPTION FIREFIGHTER/PARAMEDIC

FLSA Status: Non-Exempt; Full Time

Reports to: Captain

Supervises: Not Applicable

Hours worked per week: An average of 56; or two to three 24 hour shifts per week

Newly hired Fire/Medics will generally work on a pumper (up to 75% of the time), however, there will also be times when a Fire/Medic will work on an ambulance.

GENERAL PURPOSE

The Firefighter/Paramedic will protect life and property by performing firefighting, emergency medical services, hazardous materials and fire prevention duties. Maintain fire equipment, apparatus, and facilities.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Perform firefighting activities including driving fire apparatus, operating pumps and related equipment, advancing hose line, and performing fire combat, containment and extinguishment tasks.

Perform emergency medical services including administering advanced life support and basic emergency medical services, driving life support vehicle and providing other assistance as required.

Participate in fire drills, attend training courses in firefighting, emergency medical, hazardous materials and related subjects.

Receive and respond to fire, EMS and rescue calls and alarms. Operate radio and other communication equipment.

Thoroughly familiar with topography, characteristics and mapping of immediate response area.

Exercise preventative measures and good judgment to avoid injury to self and other employees.

Knowledgeable about Employee Manual of Policies and Procedures, Rules & Regulations and Standard Operating Procedures.

Participate in the inspection of buildings, hydrants and other structures in fire prevention programs.

Maintain fire equipment, apparatus and facilities. Perform minor repairs to departmental equipment.

Perform general maintenance work in the upkeep of facilities and equipment; clean and wash walls and floors; care for grounds around station; make minor repairs; wash, hang and dry hose; wash, clean, polish, maintain and test apparatus and equipment.

Assist in developing plans for special assignments such as emergency preparedness, hazardous communications, training programs, firefighting, pre-plans, hazardous materials and emergency aid activities.

Present programs to the community on safety, medical and fire prevention topics.

Perform salvage operations such as throwing salvage covers, sweeping water and removing debris.

Perform duties as a certified EMT-P according to criteria and standards set forth by the District, the Medical Director and the State of Missouri.

Assist in District administrative activities as assigned; and other duties as assigned by supervisors.

LICENSING AND CERTIFICATION

Valid State Driver License.

Emergency Medical Technician-Paramedic.

Certification through the St. Louis County Fire Standards Commission within the first year of employment.

Must meet requirements for promotion to Lead EMS within the first 18 – 24 months of employment.

MINIMUM QUALIFICATIONS

Working knowledge of driver safety.

Ability to learn the operation of fire suppression and other emergency equipment.

Ability to learn to apply standard firefighting, emergency medical services, hazardous materials and fire prevention techniques.

Ability to perform strenuous or peak physical activities during emergency, training or station maintenance activities for prolonged periods of time under conditions of extreme heights, intense heat, cold or smoke.

Ability to act effectively in emergency and stressful situations.

Ability to follow verbal and written instructions.

Ability to effectively communicate verbally and in writing.

Ability to establish effective working relationships with employees, other agencies and the general public.

Ability to make independent judgments which have considerable impact on the District.

RESPONSIBILITY FOR PUBLIC CONTACT

Frequent contact requiring courtesy, discretion and sound judgment.

TOOLS AND EQUIPMENT USED

Personal computer; telephone; measuring devices; camera; power tools; hand tools; chain saws; shovels; brooms; ladders; exhaust fans; automobile; fire truck; ambulance; patient restraints; first aid equipment; oxygen; electronics test equipment; general medical equipment; patient lifting devices; stretcher; stair chair; breathing apparatus; steel-tip boots; turnout gear, personal protective equipment, hearing and eye protection; hazardous chemical clothing and other tools and equipment as indicated.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee shall participate in the District's annual physical agility assessment (fit for duty) and successfully complete the testing in the required time frame. The testing parameters are outlined in the Employee Manual of Policies and Procedures.

While performing the duties of this job, the employee is frequently required to stand; walk; use hands and fingers to feel, handle, or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to sit, climb, balance, stoop, kneel, crouch, crawl, talk, hear, taste and smell.

The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 175 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions, including temperature extremes, during both day time and night time. Work is often performed in emergency and stressful situations. Individual is exposed to hearing alarms and hazards associated with fighting fires and rendering emergency medical assistance, including smoke, noxious odors, fumes, chemicals, liquid chemicals, solvents and oils. The employee may be exposed to extreme heights and may be involved in water activities and rescue. Environment may include oxygen deficient and toxic atmospheres.

The employee occasionally works near moving mechanical parts, in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock and vibration. It is reasonably anticipated that the individual will be exposed to blood-borne pathogens and other infectious materials in the course of their duties.

The noise level in the work environment is usually moderate, except during certain firefighting or EMT-P activities when noise levels may be loud.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

This job description does not constitute an employment agreement between Mehlville Fire Protection District and employee and is subject to change by MFPD as the needs of the District and requirements of the job change.