

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE MEHLVILLE FIRE PROTECTION DISTRICT OF  
ST. LOUIS COUNTY, MISSOURI, ON THE  
28TH DAY OF JULY, 2014

The Board of Directors of the Mehlville Fire Protection District of St. Louis County, Missouri, met at the Mehlville Conference Room, 11020 Mueller Road, St. Louis County, Missouri, on the 28th day of July, 2014.

Present at the meeting were:

Aaron Hilmer, Chairman and Director of the Board;

Bonnie C. Stegman, Treasurer and Director of the Board;

Edmond Ryan, Secretary and Director of the Board; and

Brian Hendricks, Fire Chief of the Mehlville Fire Protection District.

Mr. Hilmer called the meeting to order at 5:00 p.m. and announced the Board to be in session for the transaction of business.

Chief Hendricks discussed reorganization of the District's Finance department which began in 2010 with the hiring of a Chief Financial Officer and the elimination of the Comptroller position. In addition, the organizational chart was realigned to include the Purchaser and Accountant reporting to the CFO. The CFO's functions included administering the District's fiscal and monetary policy, preparing the District's annual tax rate which generates the county tax revenue for operations, preparing and monitoring the annual budget, preparing the comprehensive annual financial report, monthly financial reporting, and overseeing the day to day functions of the finance department. At the current time, the CFO is the only finance department employee with the necessary education, skills and experience to perform these duties. It is critical for the efficient and ongoing operation of the District that key job functions of the CFO can be performed by

another department employee in the CFO's absence. Currently that capability does not exist. To address the lack of redundancy in the Finance department and eliminate the risk to the taxpayers and employees of not having backup for the CFO's function and ensure efficient and ongoing operations of key department functions, it is recommended that the Board approve additional reorganization of the Finance department by adding an account manager position. This position will report to the CFO and will consist of a degreed individual with significant accounting experience who will provide redundancy in the finance department and leverage the CFO to address continual internal process improvements. Chief Hendricks recommends that the Board approve the account manager position. Dr. Stegman made a motion to approve the account manager position. Mr. Ryan seconded the motion and it was unanimously approved.


Mr. Hilmer then made a motion that a closed meeting be held for the purpose of discussing a legal matter immediately following the adjournment of the regular meeting. Mr. Hilmer, as part of said motion, moved that said closed meeting not be open to members of the general public under the provisions of Chapter 610 of the Missouri Revised Statutes, commonly referred to as the Sunshine Act. The motion was seconded by Dr. Stegman. A roll call vote on said motion was taken.

Director Hilmer yea.

Director Stegman yea.

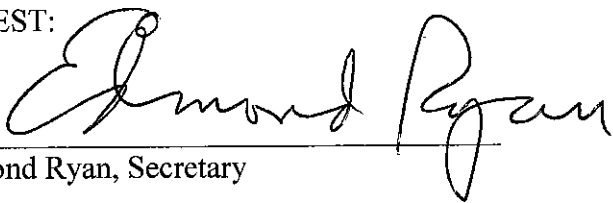
Director Ryan yea.

There being no further business, Mr. Hilmer adjourned the meeting at 5:07 p.m.

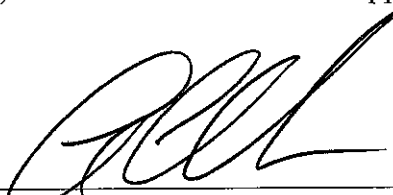


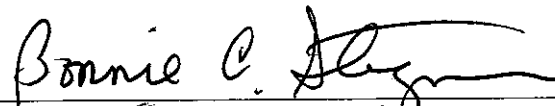
Aaron Hilmer, Chairman

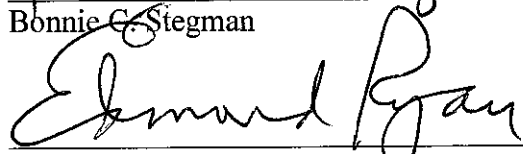
ATTEST:

  
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Edmond Ryan, Secretary

The undersigned, being all members of the Board of Directors of the Mehlville Fire Protection District, have affixed their names thereto in evidence of their consent to the meeting at the time and place indicated, and in evidence of their approval of the actions taken at the said meeting.

  
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Aaron Humer

  
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Bonnie C. Stegman

  
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Edmond Ryan