

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE MEHLVILLE FIRE PROTECTION DISTRICT OF  
ST. LOUIS COUNTY, MISSOURI, ON THE  
23RD DAY OF DECEMBER, 2015

The Board of Directors of the Mehlville Fire Protection District of St. Louis County, Missouri, met at the Mehlville Conference Room, 11020 Mueller Road, St. Louis County, Missouri, on the 23rd day of December, 2015.

Present at the meeting were:

Aaron Hilmer, Chairman and Director of the Board;

Bonnie C. Stegman, Treasurer and Director of the Board;

Edmond Ryan, Secretary and Director of the Board; and

Brian Hendricks, Fire Chief of the Mehlville Fire Protection District.

Mr. Hilmer called the meeting to order at 6:00 p.m. and announced the Board to be in session for the transaction of business.

Dr. Stegman made a motion to pay the bills of December 22, 2015. Mr. Ryan seconded the motion and it was unanimously approved.

Mr. Ryan made a motion to approve the Board meeting minutes of November 3, 11 and 18, 2015. Dr. Stegman seconded the motion and it was unanimously approved.

Chief Financial Officer Brian Bond presented the final 2016 Budget. Discussion of the budget began in August 2015. Presentation of the preliminary 2016 budget was in September 2016. Tax revenue will be based on the rates that were approved by the Board in September 2015. There were no voluntary reductions included with those tax rates. Approximately \$16.7 million in tax revenue will be generated, a \$193,000 increase over the 2015 budget. Other revenue sources including interest income, fee revenue, and EMS billing are anticipated to increase \$165,000. \$1.041 million will be transferred to the

capital fund to address capital expenditures including \$300,000 for one half of a pumper, \$200,000 for an ambulance, \$100,000 reserve for future construction and \$100,000 reserve for future fire apparatus. \$360,000 will be transferred to the Pension Fund to address shortfalls and begin to reserve \$250,000 per year for future disability and pension payments. 2016 salary expense reflects an increase of \$44,000, including the scheduled step increases for hired personnel and a 1-1/2 percent increase on rates of pay. Unscheduled overtime expense reflects a \$100,000 increase related to operation of the sixth ambulance. Health insurance has been determined based upon previously approved renewal rates. Workers compensation expense reflects a \$78,000 increase based upon the new premium. \$290,000 will be used for debt service. Administrative, General Overhead, Professional Fees and Other Expenditures have been determined based upon rolling 3 year averages, current year forecasted expenditures, and itemized needs for 2016. The 2016 Budget forecasts a \$357,000 increase in Total Revenue and a \$304,000 increase in Total Expenditures over the 2015 Budget. The 2016 Budget forecasts a \$605,000 excess of Revenue over Expenditures, of which \$275,000 is funding future disability payment and pension obligations, \$257,000 is funding future unidentified dispatching related expenses, \$20,000 is funding future capital expenditure projects, and \$53,000 is available in the General Fund to address unforeseen expenses or unidentified needs that may arise in 2016. Dr. Stegman made a motion to approve the 2016 Budget as presented. Mr. Ryan seconded the motion and it was unanimously approved.

Chief Hendricks presented an itemized breakdown for the purchase of an additional ambulance for the reserve fleet using \$78,075 from reserve funds. Dr.

Stegman made a motion to approve the purchase of an additional ambulance for \$78,075.

Mr. Ryan seconded the motion and it was unanimously approved.

Dr. Stegman made a motion to approve the tuition reimbursement request of Kevin Reis for \$4,302 to continue study toward a Bachelor of Science in Organization Leadership at Maryville University. Mr. Ryan seconded the motion and it was unanimously approved.

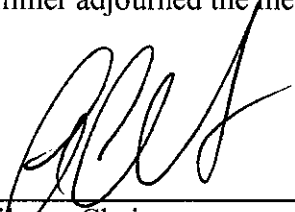
Mr. Bond presented a 2015 Budget update. He pointed out a number of significant positive variances in the expense budget. Savings related to employee attrition include \$220,000 in salaries and overtime wages, \$70,000 in payroll taxes, and \$80,000 in health insurance. Other savings include \$50,000 in fuel expense, \$65,000 due to a lower billing rate with Intermedix, and \$35,000 for an election that did not occur. Since the excess funds were not anticipated, Mr. Bond recommends transferring \$500,000 from the General Fund to the Pension Fund in 2015. He also recommends a \$1,000 one-time compensation supplement for all employees as an incentive to continue fiscal responsibility in keeping costs down. To be eligible, the employee must be actively employed as of 12/31/2015. Pro-rated amounts will be determined for part-time employees and those who began employment during the year. Dr. Stegman made a motion to approve the transfer of \$500,000 from the General Fund to the Pension Fund. Mr. Ryan seconded the motion and it was unanimously approved. Dr. Stegman made a motion to approve a compensation supplement of \$1,000 for all employees active as of 12/31/2015 with pro-rated supplements for part-time employees and those who began employment during the year. Mr. Ryan seconded the motion and it was unanimously approved.

Mr. Hilmer then made a motion that a closed meeting be held for the purpose of discussing a legal matter immediately following the adjournment of the regular meeting. Mr. Hilmer, as part of said motion, moved that said closed meeting not be open to members of the general public under the provisions of Chapter 610 of the Missouri Revised Statutes, commonly referred to as the Sunshine Act. The motion was seconded by Mr. Hilmer. A roll call vote on said motion was taken.

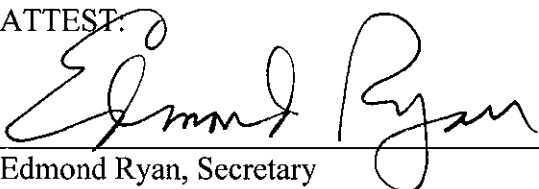
Director Stegman yea.

Directory Ryan yea.

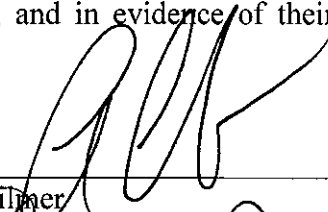
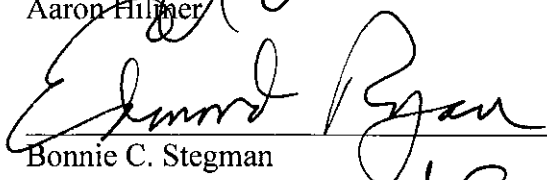

There being no further business, Mr. Hilmer adjourned the meeting at 6:20.

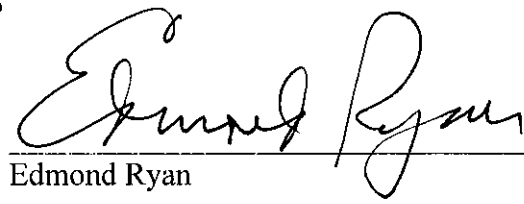
  
\_\_\_\_\_  
Aaron Hilmer, Chairman

ATTEST:

  
\_\_\_\_\_  
Edmond Ryan, Secretary

The undersigned, being all members of the Board of Directors of the Mehlville Fire Protection District, have affixed their names thereto in evidence of their consent to the meeting at the time and place indicated, and in evidence of their approval of the actions taken at the said meeting.

  
\_\_\_\_\_  
Aaron Hilmer  
  
\_\_\_\_\_  
Edmond Ryan  
  
\_\_\_\_\_  
Bonnie C. Stegman



Edmond Ryan

---