

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE MEHLVILLE FIRE PROTECTION DISTRICT OF  
ST. LOUIS COUNTY, MISSOURI, ON THE  
16TH DAY OF DECEMBER, 2015

The Board of Directors of the Mehlville Fire Protection District of St. Louis County, Missouri, met at the Mehlville Conference Room, 11020 Mueller Road, St. Louis County, Missouri, on the 16th day of December, 2015.

Present at the meeting were:

Bonnie C. Stegman, Treasurer and Director of the Board;

Edmond Ryan, Secretary and Director of the Board; and

Brian Hendricks, Fire Chief of the Mehlville Fire Protection District.

Aaron Hilmer, Chairman and Director of the Board, was absent for the first part of the regular meeting.

Dr. Stegman called the meeting to order at 5:00 p.m. and announced the Board to be in session for the transaction of business.

Dr. Stegman amended the agenda to include the Special Needs Tracking & Awareness Response Systems (STARS) under New Business.

Dr. Stegman made a motion to pay the bills of December 9 and 16, 2015. Mr. Ryan seconded the motion and it was unanimously approved.

Chief Financial Officer Brian Bond presented the November 2015 Financial Statements. \$25,000 of 2014 tax revenue was received from St. Louis County, bringing the total to \$15.130 million, approximately 96.7% of the total. The General, Alarm and Pension funds are on course with budget. Dr. Stegman made a motion to approve the November 2015 Financial Statements. Mr. Ryan seconded the motion and it was unanimously approved.

Chief Hendricks said that he had met and conferred with the union regarding proposed changes to the Employee Manual of Policies and Procedures (EMoPP), and they had no comments. Dr. Stegman made a motion to approve the changes to the EMoPP as outlined in the attachment. Mr. Ryan seconded the motion and it was unanimously approved.

Brian Bond said that the District has been awarded a Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association (GFOA) for the 2014 Comprehensive Annual Financial Report. Mr. Bond pointed out that the award is the highest recognition in government accounting by the GFAO, and the District has received the award every year since 1996.

Due to the Deputy Chief EMS promotion, another staff vehicle is needed. Chief Hendricks stated that he would like the District to purchase a Chevrolet Tahoe from the Missouri State Bid not to exceed \$44,000 in 2016. Dr. Stegman made a motion to approve the purchase of an administrative vehicle in 2016. Mr. Ryan seconded the motion and it was unanimously approved.

Chief Hendricks updated the Board on the Special Needs Tracking & Awareness Response System (STARS), which he would like to implement in 2016. Coordinated by Cardinal Glennon Children's Hospital, the program is designed to give EMS personnel in-depth direction and care plans for special needs children in the District. Cardinal Glennon notifies the District upon discharge of a qualifying patient who resides in the District, and the District initiates a site visit. Because program implementation would require a line item in the District budget, Chief Hendricks requested a Board meeting next week to discuss the program further and finalize the budget.

Dr. Stegman then made a motion that a closed meeting be held for the purpose of discussing a personnel matter immediately following the adjournment of the regular meeting. Dr. Stegman, as part of said motion, moved that said closed meeting not be open to members of the general public under the provisions of Chapter 610 of the Missouri Revised Statutes, commonly referred to as the Sunshine Act. The motion was seconded by Mr. Ryan. A roll call vote on said motion was taken.

Director Stegman yea.

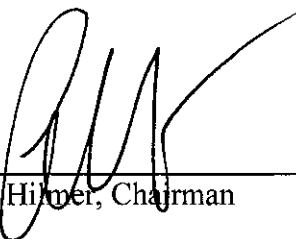
Directory Ryan yea.

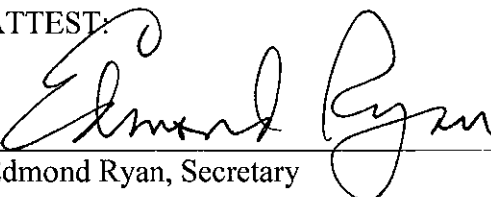
There being no further business, Dr. Stegman recessed the meeting at 5:12 p.m.

Mr. Hilmer reconvened the meeting at 5:37 p.m.

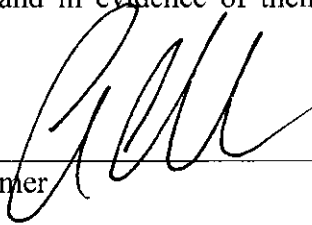
Chief Hendricks announced that in closed session the Board voted unanimously to promote FTO Todd Besancenez to the rank of Deputy Chief EMS. DC Besancenez began his career in Emergency Medical Services in 1983 and has been a licensed paramedic since 1984. In 1987, he graduated from the St. Louis County Fire Academy. He began employment with Mehlville in April of 1995 and was promoted to Field Training Officer in May of 2010.

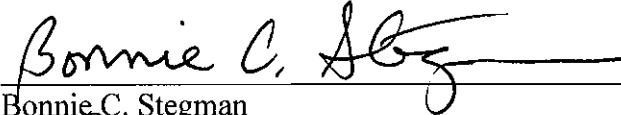
There being no further business, Mr. Hilmer adjourned the meeting at 5:45.

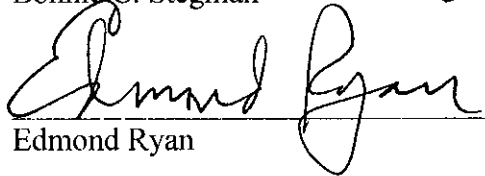
  
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Aaron Hilmer, Chairman

ATTEST:  
  
\_\_\_\_\_  
Edmond Ryan, Secretary

The undersigned, being all members of the Board of Directors of the Mehlville Fire Protection District, have affixed their names thereto in evidence of their consent to the meeting at the time and place indicated, and in evidence of their approval of the actions taken at the said meeting.

  
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Aaron Hilmer

  
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Bonnie C. Stegman

  
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Edmond Ryan